

**Ministry of Higher Education and Scientific Research  
Scientific Supervision and Scientific Evaluation Apparatus  
Directorate of Quality Assurance and Academic Accreditation  
Accreditation Department**



# **Academic Program and Course Description Guide**

2024

## **Introduction:**

The educational program is a well-planned set of courses that include procedures and experiences arranged in the form of an academic syllabus. Its main goal is to improve and build graduates' skills so they are ready for the job market. The program is reviewed and evaluated every year through internal or external audit procedures and programs like the External Examiner Program.

The academic program description is a short summary of the main features of the program and its courses. It shows what skills students are working to develop based on the program's goals. This description is very important because it is the main part of getting the program accredited, and it is written by the teaching staff together under the supervision of scientific committees in the scientific departments.

This guide, in its second version, includes a description of the academic program after updating the subjects and paragraphs of the previous guide in light of the updates and developments of the educational system in Iraq, which included the description of the academic program in its traditional form (annual, quarterly), as well as the adoption of the academic program description circulated according to the letter of the Department of Studies T 3/2906 on 3/5/2023 regarding the programs that adopt the Bologna Process as the basis for their work.

In this regard, we can only emphasize the importance of writing an academic programs and course description to ensure the proper functioning of the educational process.

## **Concepts and terminology:**

**Academic Program Description:** The academic program description provides a brief summary of its vision, mission and objectives, including an accurate description of the targeted learning outcomes according to specific learning strategies.

**Course Description:** Provides a brief summary of the most important characteristics of the course and the learning outcomes expected of the students to achieve, proving whether they have made the most of the available learning opportunities. It is derived from the program description.

**Program Vision:** An ambitious picture for the future of the academic program to be sophisticated, inspiring, stimulating, realistic and applicable.

**Program Mission:** Briefly outlines the objectives and activities necessary to achieve them and defines the program's development paths and directions.

**Program Objectives:** They are statements that describe what the academic program intends to achieve within a specific period of time and are measurable and observable.

**Curriculum Structure:** All courses / subjects included in the academic program according to the approved learning system (quarterly, annual, Bologna Process) whether it is a requirement (ministry, university, college and scientific department) with the number of credit hours.

**Learning Outcomes:** A compatible set of knowledge, skills and values acquired by students after the successful completion of the academic program and must determine the learning outcomes of each course in a way that achieves the objectives of the program.

**Teaching and learning strategies:** They are the strategies used by the faculty members to develop students' teaching and learning, and they are plans that are followed to reach the learning goals. They describe all classroom and extra-curricular activities to achieve the learning outcomes of the program.

## Academic Program Description Form

**University Name: University of Diyala**

**Faculty/Institute: College of Islamic Sciences**

**Scientific Department: Islamic Belief and Thought**

**Academic or Professional Program Name: Bachelor's degree in Islamic belief and thought**

**Final Certificate Name: Bachelor's Degree in Islamic Sciences**

**Academic System: The Semester System**

**Description Preparation Date: 2023\2024**

**File Completion Date: 24\4\2024**

**Signature:**

**Head of Department Name:**

**Prof. Dr. Yasser Saeb**

**Date: 24\4\2024**

**Signature:**

**Scientific Associate Name:**

**Prof. Dr. Ahmed Aboud**

**Date: 24\4\2024**

**The file is checked by:**

**Department of Quality Assurance and University Performance**

**Director of the Quality Assurance and University Performance Department:**

**Date: 24\4\2024**

**Signature:**

**Approval of the Dean**

**Prof. Omar Abdullah Nagmeldin**

## 1. Program Vision

Remember to see the program as stated in the university prospectus and website.

The academic program description provides a necessary summary of the most important characteristics of the program and the learning outcomes that the student is expected to achieve, demonstrating whether he has made the most of the available opportunities. It must be linked to the academic program. The Department of Islamic Belief and Thought seeks to highlight the foundations of the Islamic religion, deepen belonging to Islam, and link the Muslim to the two sources, the Qur'an and Sunnah, and give him insight into the origins of moral and civilizational values in them, in order to build and protect him in belief, thought, and behavior from the intellectual currents opposed to Islam.

Highlighting the comprehensive view of Islam as a comprehensive approach to all aspects of life, based on faith in God, and getting rid of the partial view of Islam that limits it to some aspects of life.

## 2. Program Mission

State the program's mission as stated in the university's bulletin and website.

Among the tasks of the Department of Islamic Doctrine and Thought are:

Graduating competent students specialized in the Islamic faith, the Prophet's hadith, interpretation, and Islamic thought

Demonstrating the superiority and distinction of Islam over intellectual doctrines and ideologies in all matters of life and demonstrating its ability to lead them in the face of the failure of those doctrines and ideologies.

Developing students' skills in the field of scientific research and editing manuscripts in a solid scientific manner.

## 3. Program Objectives

General statements that describe what the program or institution intends to achieve.

Preparing an elite group of specialists in the forensic sciences capable of carrying out the scientific and advocacy mission to be a cultural and scientific project.

Improving the reality of the curricula prescribed in the college in various specializations and developing them to suit the requirements and developments of the times.

Improving the scientific level of the department's teachers through preparing contemporary scientific research and participating in seminars, lectures and conferences inside and outside the university.

Preparing teachers specialized in teaching Islamic education to support the education directorates in the governorate.

#### 4. Program Accreditation

Does the program have program accreditation? From which side?

no

#### 5. Other external influences

Is there a sponsor for the program?

Ministry of Higher Education and Scientific Research – University of Diyala –  
College of Islamic Sciences (summer training)

#### 6. Program Structure

Program Structure	Number of Courses	Credit hours	Percentage	Reviews*
Institution Requirements	/	/	/	
College Requirements	٥٩	١٣٨	%١٠٠	
Department Requirements	٥٩	١٣٨	%١٠٠	
Summer Training	/	/	/	
Other	/	/	/	

\* This can include notes whether the course is basic or optional.

#### 7. Program Description

Year/Level	Course Code	Course Name	Credit Hours	
			theoretical	Practical
٢٠٢٤-٢٠٢٣	454 AD	View and apply		2

#### 8. Expected Learning Outcomes of The Program

<b>Knowledge</b>	
Learning Outcomes 1	Learning Outcomes Statement 1
<b>Skills</b>	
Learning Outcomes 2	Learning Outcomes Statement 2
Learning Outcomes 3	Learning Outcomes Statement 3
<b>Ethics</b>	
Learning Outcomes 4	Learning Outcomes Statement 4
Learning Outcomes 5	Learning Outcomes Statement 5

<b>9. Teaching and Learning Strategies</b>
Teaching and learning strategies and methods adopted in implementing the program in general.
Comprehension and understanding of the material with regard to the required vocabulary
1- Prepare daily plans
2- Use video presentations and PowerPoint during explanations
3- Preparing illustrative means
4- Preparing brief reports on some topics
5 – Actual practical participation in preparing specialized reports and posters

<b>10. Evaluation Methods</b>
Implementing it in all stages of the program in general.
Monthly written tests
Weekly oral tests
Research contributions (reports)

<b>11. Faculty</b>			
<b>Faculty Members</b>			
Academic Rank	Specialization	Special Requirements/Skills (if	Number of the teaching staff

			applicable)			
	General	Special			Staff	Lecturer
Dr. Rawa Rashid Hamid	psychology	Educational psychology			Staff	

## Professional Development

### Mentoring New Faculty Members

Briefly describes the process used to orient new, visiting, full-time, and part-time faculty at the institution and department levels.

### Professional Development of Faculty Members

Briefly describe the academic and professional development plan and arrangements for faculty members such as teaching and learning strategies, assessment of learning outcomes, professional development, etc.

- Urging professors to participate in specialized seminars and international conferences.
- Working to participate in publishing specialized research that contributes to the scientific development of the professor.

## 12. Acceptance Criterion

(Establishing regulations related to admission to the college or institute, whether central admission or others mentioned)

- Graduates of preparatory school in all its branches.

## 13. The Most Important Sources of Information About The Program

Remember briefly.

Decisions by the Ministry

## 14. Program Development Plan

By following the plans drawn up, represented by the vision, goals, and mission, by the college and the department, which are plans that seek to advance the educational reality at all levels.



Program Skills Outline															
				Required program Learning outcomes											
Year/Level	Course Code	Course Name	Basic or optional	Knowledge				Skills				Ethics			
				A1	A2	A3	A4	B1	B2	B3	B4	C1	C2	C3	C4
2023-2024	454 A.D	View and apply	basic		√	√				√			√	√	

- Please tick the boxes corresponding to the individual program learning outcomes under evaluation.

## Course Description Form

<b>1. Course Name:</b>					
View and apply					
<b>2. Course Code:</b>					
454 A D					
The fourth stage					
<b>3. Semester / Year:</b>					
The first course					
<b>4. Description Preparation Date:</b>					
2023–2024					
<b>5. Available Attendance Forms:</b>					
Daily					
<b>6. Number of Credit Hours (Total) / Number of Units (Total):</b>					
30/ Number of units (total) 2					
<b>7. Course administrator's name (mention all, if more than one name)</b>					
Dr. Rawa Rashid Hamid					
<b>8. Course Objectives</b>					
Course Objectives			Informing students of the importance of application in the educational field.....  The student develops the ability to discover the beauty in the lesson...  Determine the usefulness of the lesson from the practical subject....		
<b>9. Teaching and Learning Strategies</b>					
Strategy		<ul style="list-style-type: none"> <li>• Lecture method</li> <li>• Discussion method</li> <li>• Method of interrogation</li> <li>• Electronic presentations</li> </ul>			
<b>10. Course Structure</b>					
Week	Hours	Required Learning Outcomes	Unit or subject name	Learning method	Evaluation method
1	٢	Enabling students to	Important	Written exam	Electronic lectur

2	✓	understand scientific	teaching	with	smart board and
3	✓	material	methods	assignments a	pen
4	✓	=		reports	=
5	✓	=			=
6	✓	=			=
7	✓	=			=
8	✓	=			=
9	✓	=			=
10	✓	=			=
11	✓	=			=
12	✓	=			=
13	✓	=			=
14	✓	=			=
15	✓	=			=

### 11. Course Evaluation

Distribution of the grade out of 100 according to the tasks assigned to the student, such as daily preparation, daily, oral, monthly, written exams, reports, etc.

- Daily preparation.
- Daily exams.
- Oral and monthly tests.
- Written tests.
- Preparing reports and research projects.
- Quarterly activities and participation in discussions.
- Student performance in class and interaction with study materials

### 12. Learning and Teaching Resources

Required textbooks (methodology, if any)	Nothing
Main references (sources)	Practical
Recommended books and references (scientific journals, reports...)	Teaching methods books
Electronic References, Websites	Internet

