

**Ministry of Higher Education and Scientific Research  
Scientific Supervision and Scientific Evaluation Apparatus  
Directorate of Quality Assurance and Academic Accreditation  
Accreditation Department**



# **Academic Program and Course Description Guide**

2024

## **Introduction:**

The educational program is a well-planned set of courses that include procedures and experiences arranged in the form of an academic syllabus. Its main goal is to improve and build graduates' skills so they are ready for the job market. The program is reviewed and evaluated every year through internal or external audit procedures and programs like the External Examiner Program.

The academic program description is a short summary of the main features of the program and its courses. It shows what skills students are working to develop based on the program's goals. This description is very important because it is the main part of getting the program accredited, and it is written by the teaching staff together under the supervision of scientific committees in the scientific departments.

This guide, in its second version, includes a description of the academic program after updating the subjects and paragraphs of the previous guide in light of the updates and developments of the educational system in Iraq, which included the description of the academic program in its traditional form (annual, quarterly), as well as the adoption of the academic program description circulated according to the letter of the Department of Studies T 3/2906 on 3/5/2023 regarding the programs that adopt the Bologna Process as the basis for their work.

In this regard, we can only emphasize the importance of writing an academic programs and course description to ensure the proper functioning of the educational process.

## **Concepts and terminology:**

Academic Program Description: The academic program description provides a brief summary of its vision, mission and objectives, including an accurate description of the targeted learning outcomes according to specific learning strategies.

Course Description: Provides a brief summary of the most important characteristics of the course and the learning outcomes expected of the students to achieve, proving whether they have made the most of the available learning opportunities. It is derived from the program description.

Program Vision: An ambitious picture for the future of the academic program to be sophisticated, inspiring, stimulating, realistic and applicable.

Program Mission: Briefly outlines the objectives and activities necessary to achieve them and defines the program's development paths and directions.

Program Objectives: They are statements that describe what the academic program intends to achieve within a specific period of time and are measurable and observable.

Curriculum Structure: All courses / subjects included in the academic program according to the approved learning system (quarterly, annual, Bologna Process) whether it is a requirement (ministry, university, college and scientific department) with the number of credit hours.

Learning Outcomes: A compatible set of knowledge, skills and values acquired by students after the successful completion of the academic program and must determine the learning outcomes of each course in a way that achieves the objectives of the program.

Teaching and learning strategies: They are the strategies used by the faculty members to develop students' teaching and learning, and they are plans that are followed to reach the learning goals. They describe all classroom and extra-curricular activities to achieve the learning outcomes of the program.

Academic Program Description Form

**University Name: University of Diyala**

**Faculty/Institute: College of Islamic Sciences**

**Scientific Department: Islamic Law**

**Academic or Professional Program Name: The English Language**

**Final Certificate Name: Bachelor's Degree in Islamic Sciences**

**Academic System: The Semester System**

**Description Preparation Date: 2023\2024**

**File Completion Date: 24\4\2024**

**Signature:**

**Head of Department Name:**

**Prof. Dr. Mushtaq Nadhim**

**Signature:**

**Scientific Associate Name:**

**Prof. Dr. Ahmed Aboud**

**Date:**

**Date:**

**The file is checked by:**

**Department of Quality Assurance and University Performance**

**Director of the Quality Assurance and University Performance Department:**

**Date:**

**Signature:**

**Approval of the Dean**

### 1. Program Vision

The Department of Islamic Law, its professors and curricula consider intellectual and jurisprudential differences as diversities, not contradictions, and that the multiplicity of opinions stems from the intellectual freedom endorsed by the Holy Quran in its saying "There is no compulsion in religion" (Surah Al-Baqarah, verse 256). The existence of differences is a Quranic reality and a divine tradition, within the legal frameworks that reconcile between sound reasoning and explicit texts, and establish the motto of the strength of culture, not the culture of strength.

### 2. Program Mission

The Department of Islamic Law aims to provide comprehensive education in comparative Islamic jurisprudence and its principles, as well as to develop the intellectual and research skills of students to meet the requirements of the job market. The department focuses on scientific research and community service, and encourages understanding and communication between cultures.

### 3. Program Objectives

1-Expanding students' knowledge, enriching their information, and preparing them to keep up with cultural development.

2-Teaching students how to practice studying religious texts and extracting the linguistic meanings from them.

3-Building a modern base for students in order to build a cohesive and unified community.

4-Establishing strong foundations for the student to practice the use of Prophetic sayings in deriving rulings.

5-The student should practice integrating with all social classes and peaceful coexistence among them.

6-Training students on the diverse use of sources and scientific references.

7-Preparing students to teach this subject in educational institutions where they will work after graduation.

### 4. Program Accreditation

Does the program have program accreditation? And from which agency?

No, it doesn't .

### 5. Other external influences

Is there a sponsor for the program?

Yes, there is. Its sponsor is the Ministry of Higher Education and Scientific Research.

### 6. Program Structure

Program Structure	Number of Courses	Credit hours	Percentage	Reviews*
Institution	/	/	/	/

Requirements				
College Requirements	62	154	100%	69
Department Requirements	62	154	100%	69
Summer Training	/	/	/	/
Other	/	/	/	/

\* This can include notes whether the course is basic or optional.

## 7. Program Description

Year/Level	Course Code	Course Name	Credit Hours	
			theoretical	Practical
2024/third stage	١٠١ ش س ش ٣	The legal policy	2hrs	

## 8. Expected Learning Outcomes of The Program

Knowledge	
Learning Outcomes 1	Learning Outcomes Statement 1
Skills	
Learning Outcomes 2	Learning Outcomes Statement 2
Learning Outcomes 3	Learning Outcomes Statement 3
Ethics	
Learning Outcomes 4	Learning Outcomes Statement 4
Learning Outcomes 5	Learning Outcomes Statement 5

## 9. Teaching and Learning Strategies

1- The availability of scientific and serious methodologies, and systematic plans to establish the foundations of a pluralistic civil society characterized by values of tolerance and coexistence through a humanistic discourse directed towards all humans, based on an understanding of religion and representing its laws through its texts and diverse data.

2-Using the main jurisprudential sources and analyzing them in a way that ensures a sound understanding for the student according to the cognitive foundation of those jurisprudential opinions.

3- Field visits to some religious institutions, attending lectures by their owners, and discussing some ideas.

## 10. Evaluation Methods

Study discussions, daily tests, monthly exams, periodic reports, their discussions, and the resulting outcomes of those researches and scientific achievements.

## 11. Faculty

### Faculty Members

Academic Rank	Specialization		Special Requirements/Skills (if applicable)		Number of the teaching staff	
	General	Special			Staff	Lecturer
Asst. Prof. Hassan Muhsin Saihood	Jurisprudence	Jurisprudence			Staff	

## Professional Development

### Mentoring New Faculty Members

Introducing new faculty members to the university's vision, mission, organizational structure, policies, and procedures. Empowering new faculty members to have a better understanding of their rights and responsibilities. Providing new faculty members with detailed information about university facilities and services.

### Professional Development of Faculty Members

1-Setting the broad outlines of the course by the department's scientific committee, discussing with the faculty member and clarifying their teaching path.

2- Promoting the development of textbooks that include the agreed-upon curriculum by the ministerial committees.

3-Updating the curriculum according to the teaching vision.

4-Writing periodic research papers within the specific specialization and discussing them within the department's plan.

5-It is recommended for teachers to use modern tools in delivering lessons, such as educational films, relative diagrams, smart boards, and electronic calculator programs.

6-Participating in seminars, workshops, conferences, and the development of teaching skills.

7-Sending academic missions to international universities and benefiting from the developments taking place in those universities.



## 12. Acceptance Criterion

The learner has to hold a certificate of secondary education (scientific, literary, and Islamic).

## 13. The Most Important Sources of Information About The Program

1-Journal of the College of Islamic Sciences / Diyala University

2-Master's theses and doctoral dissertations.

3-Researcher's website on the search engine.

4- Gate Research / Google Scholar / Scopus ,the digital repository of Diyala University.

6-Al-Shamila library.

7-Virtual library

## 14. Program Development Plan

Analyzing the program within the specialized committees of the department, determining the rates of implementation and success, diagnosing weaknesses and addressing them according to the vision of the scientific committees in the department, and consulting experts from corresponding departments and branches in other universities.

Program Skills Outline															
				Required program Learning outcomes											
Year/Level	Course Code	Course Name	Basic or optional	Knowledge				Skills				Ethics			
				A1	A2	A3	A4	B1	B2	B3	B4	C1	C2	C3	C4
Third stage\second semester	101 sh s sh3	The legal policy	optional						/				/	/	

- Please tick the boxes corresponding to the individual program learning outcomes under evaluation.

## Course Description Form

1. Course Name: The legal policy	
2. Course Code: 101 sh s sh 3	
3. Semester / Year: The second semester	
4. Description Preparation Date:	
5. Available Attendance Forms: Daily attendance	
6. Number of Credit Hours (Total) /2 Number of Units (Total): 30\weeks\15	
7. Course administrator's name (mention all, if more than one name)	
Name: Asst. Prof. Hassan Muhsin Saihood Email: dr.hasanmuhsin@uodiyala.edu.iq	
8. Course Objectives	
Course Objectives	Cognitive goals: Make the student able to: <ol style="list-style-type: none"> <li>1- Use the English language.</li> <li>2- Form a correct sentence in the English language.</li> <li>3- Understand the basic rules of the English language.</li> <li>4- Distinguish between the different meanings of words in the English language.</li> <li>5- Recognize the purpose of learning the basics of the English language.</li> <li>6- Identify the important characteristics that should be highlighted in the study of the English language.</li> </ol> <p><b>Skills: Make the student able to:</b></p>

	<p>1-Write a research paper on the fields of Islamic sciences in English.</p> <p>2- Memorize the general principles of the subject (English language).</p> <p>3- Learn specific skills related to learning the subject (English language).</p> <p><b>Evaluation methods:</b></p> <p>-40% of the grade is based on semester exams, taking into consideration attendance and daily participation.</p> <p>-60% of the final exams.</p>
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### 9. Teaching and Learning Strategies

Strategy	<p>1-Modified lecture.</p> <p>2-Discussion</p> <p>3-Interrogation</p> <p>4- Mental storm</p> <p>5- Using modern technologies and some electronic sources of information such as libraries and electronic programs.</p>
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### 10. Course Structure

Week	Hours	Required Learning Outcomes	Unit or subject name	Learning method	Evaluation method
1	2	Compulsion the students lecture	what is legal poli	Discussion	Daily test a monthly exam
2	2	Compulsion the students lecture	what is profit of legal	Discussion	Daily test a monthly exam
3	2	Compulsion the students the lecture	policy what is different between legal po	Discussion	Daily test ,monthly exam
4	2	Compulsion the students the lecture	and posit policy what is generatic	Discussion	Daily test , monthly exam
5	2	Compulsion the students the lecture	of le policy authoring legal policy	Discussion	Daily test , monthly exam

6	2	Compulsion the students the lecture	the policy in text	Discussion	Daily test ,monthly exam
7	2	Compulsion the students the lecture	profit the policy growth ignoran ce	Discussion	Daily test, monthly exam
8	2	Compulsion the students lecture	the succe on	Discussion	Daily test ,monthly
9	2	Compulsion the students the lecture	the executive authority	Discussion	Daily test , monthly exam
10	2	Compulsion the students the lecture	the executive authority	Discussion	Daily test ,monthly exam
11	2	Compulsion the students the lecture	Ministry ,minister: judiciary	Discussion	Daily test , monthly exam
12	2	Compulsion the students the lecture		Discussion	Daily test, monthly exam
13	2	Compulsion the students the class	the legislatur	Discussion	Daily test , monthly exam
14	2				
15	2	Final examinati			Final examination

#### 11. Course Evaluation

Distributing the score out of 100 according to the tasks assigned to the student such as daily preparation, daily oral, monthly, or written exams, reports .... etc

#### 12. Learning and Teaching Resources

Required textbooks (curricular books, if any)	Choice the recently books ,its instructional
Main references (sources)	Lecture in legal policy
Recommended books and references (scientific journals, reports...)	Reports, the scientific journals
Electronic References, Websites	Websites, electronic references

The teacher of the subject: Asst. Prof. Hassan Muhsin Saihood

